

Safety Check for new co-workers at the Department of Organic Chemistry, SU

Name:

Date:

Position:

Supervisor:

Questions:

- 1) What do you do when you hear the fire alarm? Where is the evacuation point located?

- 2) Are you ever allowed to work alone in the lab? What are the special rules for Diploma/Erasmus students?

- 3) What are the fume hood routines, with respect to ventilation?

- 4) What is the routine for cleaning dirty glassware?

- 5) How do you dispose organic solvents that are:
 - A) halogenated?
 - B) non-halogenated?
 - C) ethers?

- 6) What do you have to do before you start working with ethers?

- 7) How do you dispose needles?

- 8) What is the routine for silica (SiO_2) handling and disposal?

- 9) What is the routine for waste disposal of Pd on carbon (used for hydrogenation)?

- 10) Where do you store dirty NMR tubes (containing solvent)?